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LANSING



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**MEMORANDUM**

TO: Intermediate School District Superintendents  
Special Education Directors  
*Early On*® Coordinators

FROM: Jacquelyn J. Thompson, Ph.D., Director  
Office of Special Education and Early Intervention Services

DATE: February 6, 2004

SUBJECT: Individuals with Disabilities Education Act (IDEA) Part C,  
Transition Guidelines from the *Early On* System

The enclosed Reference Bulletin was developed as an important step in the Michigan Department of Education (MDE) Continuous Improvement and Focused Monitoring process, to assist service providers in partnering with families throughout the transition process. This bulletin will replace Standards for Transition Practices, written in November 1995, and should be placed in the blue binder entitled Reference Bulletins.

I am requesting that you review the document and share it with your *Early On* service coordinators and service providers. This information should be utilized and readily available to ensure a smooth transition from *Early On* for all children and their families.

If you have any questions, please do not hesitate to contact Vanessa Winborne at 517-335-4865.

Thank you for your ongoing dedication to young children and their families.

OSE/EIS 04-06

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